



# The Bythams Primary School

New Parent's Handbook

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## **Introduction**

Thank you for choosing our school for your child's education. We hope that the following pages will be of assistance to you by answering some of your day to day queries, and to help you become a part of our close-knit school community.

This booklet is produced to guide you through the main protocols for the school day, but please do not hesitate to ask any member of staff if you have any questions or queries.

There are many opportunities for staff, parents and friends of the school to get together throughout the school year socially as well as at Parents Evenings and open days, and we hope to see you at one of these events.

## **The School Day**

School officially starts at 08.45 am and finishes at 3.10 pm.

Children can be brought into school from 08.30 am each day - children, other than those using LEA transport, are not insured on the school premises before this time.

Children travelling to school by LEA transport will be met by a member of staff when they arrive at school and then go out to the playground. Parents transporting children to school should bring their child to the playground at the back of the school. Access to this entrance is gained via the School Car Park.

## **Home Time**

Children should be collected from their classroom at 3.10 pm. Children will only be released to parents at the end of the school day. If you wish your child to go home with another adult you need to let the class teacher know.

If your child is eligible to travel home by school bus parent's need give school authority to put their child/ren on the bus.

Any changes to how your child should travel home at the end of the day need to be advised to school so that our records can be updated.

## **Term Dates**

Please find attached a list of the term dates for the next academic year. This information is also available via the school website [www.bythams-school.co.uk](http://www.bythams-school.co.uk) under "Parents Info".

## **Parking**

We ask parents not to park in the lay-by, at the front of school, between 08.30 - 08.50 am and 3.00 - 3.30 pm or in the staff car park. The lay-by might be empty, but the bus and official taxis may still need the space. Please use the school car park.

### **Teacher/Parent Discussions**

If any issues arise that you have concerns about, please see Julia Miner in the School Office to arrange a mutually convenient appointment. There may be times when discussions need urgent attention, and we will do our best to accommodate you.

On top of this we hold Parent's Evenings in the Autumn Term and Spring Term and send reports home in Summer Term. Each appointment is for approximately 10 minutes to discuss your child's progress.

### **Reading/Literacy**

All children take part in a range of reading/literacy activities throughout the school every day, from class shared reading to group guided reading and daily phonics. As well as the teaching staff, we also have several experienced volunteers who come into school each week to support children with individual reading activities. Although each child cannot be heard individually each day, we try to ensure each child is heard individually at least once per week. This will gradually move over to more group/ guided reading activities according to the child's needs.

When children are ready, home-reading books are sent home. It is often better to re-read the same book over a few nights to ensure each word and intonation is accurate, rather than change books daily. We would like children to develop the desire to want to read rather than feeling it is a real chore.

## **Home/School Communication**

Letters, newsletters, forms and notices will be sent to you via email. Please find attached a letter regarding parentmail and a form for completion and return. Please ask your child to hand in any return slips/notes to their teacher or the school office.

We also use the website as a good way of keeping parents up to date, as well as sending out some communication via text.

The school website address is [www.bythams-school.co.uk](http://www.bythams-school.co.uk)

## **Absence**

If your child is away due to illness please ring the school to let us know as soon as possible. The answer-phone is on 24 hours a day, 7 days a week. Please also inform us of any time off that your child may need to take in order to attend medical appointments.

Any un-notified absences will be recorded as unauthorised and will appear as such on your child's report.

## **Personal Belongings**

School cannot be held responsible for any personal belongings children may bring into school, and we ask that these are kept to a minimum, as children can get very upset if precious items get lost or broken.

Please ensure all uniform/personal items are clearly named as this really helps children to look after their own belongings.

## **School Uniform**

Please find attached a list of the required school uniform.

Andrew Hyde Ltd produce uniform with the Bythams School Logo on and parents can order items via the following website [www.ahyde.co.uk](http://www.ahyde.co.uk) or you can contact the company directly on 0113 289 3303, email: [sales@ahyde.co.uk](mailto:sales@ahyde.co.uk) .

## **School Meals**

### **Universal Free School Meals**

All children in Reception, Year 1 and Year 2 are entitled to a free school meal at lunchtime. Our hot school meals are provided by Ideal Ltd. For those children in Key Stage 2 (Yrs, 3, 4, 5 & 5) hot meals can be purchased from Ideal Ltd for at a cost of £2.30 per day.

Parents are responsible for ordering hot meals for their child via the Ideal Ltd website. Details of how to order meals are enclosed in this pack.

## **PE Kits**

PE Kits are kept in school and will be sent home at the end of every term to be washed and checked by parents. A PE kit list is attached.

PE is part of the National Curriculum, and unless they have a letter excusing them due to illness all children are expected to participate.

## **Milk, Fruit**

All children in Foundation, Year 1 and Year 2 are entitled to free fruit, which school organise.

Children under the age of 5 are entitled to free milk. At the Bythams we provide free milk for reception children throughout their first year at school.

## **Free School Transport**

The County Council will provide transport to the school within the designated transport area (DTA), or to a nearer school if the distance between the child's home address and the school is more than:

3218 metres (2 miles) for primary school children.

These distances are measured using the shortest available suitable walking route from the gate of the student's property to the nearest gate of the school.

Transport is only provided at each end of the school day. The type of transport can change during the period of entitlement for operational reasons but you will be told about this should it happen.

If you believe your child is eligible for Free School Transport you should apply online at [www.lincolnshire.gov.uk/parents/schools/school-transport](http://www.lincolnshire.gov.uk/parents/schools/school-transport)

## **School Clubs**

There are a variety of clubs throughout the week after school.

Different clubs are for different age groups and the school advise parents of what clubs are running at the beginning of each term. Some clubs are chargeable.

Below is a example of the clubs we hold throughout the year.

Singing	Start Art	Fun Club
Football	Netball	Cooking
Gardening	Tag Rugby	Kwik Cricket
Dance	Outdoor Adventure	Basketball

We are always looking for new ideas for clubs if you have an idea for a club you could run, please let us know!

## **FOBS**

Our PTA 'Friends of the Bythams School' (FOBS), are a valuable asset to our school as they raise much needed funds to help us enhance our children's education.

They meet regularly and are always looking for new members to help raise funds and come up with new ideas. Please look out for the flyers detailing their next meeting.

## **Useful Information**

School Address:

The Bythams Primary School

Creeton Road

Little Bytham

Grantham

Lincolnshire

NG33 4PX

**Telephone:** 01780 410275

**Email:** [office@bythams.lincs.sch.uk](mailto:office@bythams.lincs.sch.uk)





# Term Dates

2019 to 2020

## Term 1

Wednesday 4th September to Friday 18th October

## Term 2

Tuesday 29th October to Thursday 19th December

## Term 3

Monday 6th January Thursday 13th February

## Term 4

Monday 24th February to Thursday 2nd April

## Term 5

Monday 20th April to Friday 22nd May

## Term 6

Monday 1st June to Tuesday 21st July



## **BYTHAMS PRIMARY SCHOOL – UNIFORM LIST**

### **Girls Uniform – Winter**

Grey Skirt, Pinafore or Trousers

White Polo Shirt (with or without Bythams Logo)

Royal Blue Sweatshirt or Royal Blue Cardigan (with Bythams Logo)

Grey Tights

Black Shoes

Some children also wear a Royal Blue Fleece (with Bythams Logo) over their Sweatshirt or Cardigan for warmth or during the summer months when a winter coat is not required.

### **Girls Uniform – Summer**

Blue Gingham Dress

Royal Blue Sweatshirt or Royal Blue Cardigan with Bythams Logo

White Socks

Black Shoes

### **Boys Uniform – Winter**

Grey Trousers

White Polo Shirt (with or without Bythams Logo)

Royal Blue Sweatshirt (with Bythams Logo)

Grey Socks

Black Shoes

Some children also wear a Royal Blue Fleece (with Bythams Logo) over their Sweatshirt or Cardigan for warmth or during the summer months when a winter coat is not required.



## **BYTHAMS PRIMARY SCHOOL – UNIFORM LIST**

### **Boys Uniform – Summer**

Grey Shorts

White Polo Shirt (with or without Bythams Logo)

Royal Blue Sweatshirt with Bythams Logo

Grey Socks

Black Shoes

### **P.E. Kit for boys and girls (sent home at the end of each term to be washed)**

P.E. Bag (with or without Bythams Logo)

White T-shirt or White Polo shirt

Shorts Black or Blue

Black or Blue Jogging Bottoms (for colder weather)

Bythams Sweatshirt

Plimsolls

Girls wearing tights in the winter will need a spare pair of socks in their P.E. Bag.

### **Morning Run**

Every morning at 8:50 am all children in school take part in a run. Children need a pair of trainers, to run in each morning, which can be kept at school.

### **General Items**

Book Bag with Bythams Logo

Wellington Boots for winter months

Trainers for outdoor wear at break times/lunch and for the morning fitness run

Winter Waterproof Coat/Hat/Gloves

Sun hat/Sun Cream

Long Hair to be tied back and out of the face

Water Bottle

Uniform with the School Logo can be ordered from

[www.ahyde.co.uk](http://www.ahyde.co.uk)