

# Friends of The Bythams County Primary School (FOBS)



## Minutes for the Annual General Meeting – Sept 2015

Meeting Date: Wednesday, 16th September at 7.00 pm, the Bythams School

<p>1.</p>	<p><b>WELCOME/APOLOGIES</b></p> <p>Kasia Doran, Suzi Duxbury, Donna Goring, Sam read, Ella Rowe, Maris Hodge, Sharon Woodward, Eleanor, Fiona Allett, Victoria Woodward, Sharon Love, Debbie Leversidge, Rebecca Bradshaw, Richard Clarke</p> <p><b>Apologies</b> Sarah Hind, Clare Watson, Debbie Pridgeon</p>
<p>2.</p>	<p><b>REVIEW OF 2014/2015</b></p> <p><b>Highlights / Lowlights</b></p> <p>Great year – thanks to all</p> <p>Record breaking events, School discos going well – especially finger lights.</p> <p>Lowlight – Bonfire night fundraising good – but fireworks burnt gazebo.</p> <p>Nativity &amp; concert well supported and raised good funds, but seemed to pack up too early.</p> <p>We did something different for Mother’s day – went really well this year, think maybe doing something similar for Father’s day.</p> <p>Easter Egg competition – great idea, needed clearer communication and longer timescale.</p> <p>Mayfair a great year – record breaking, good support from both parents and teachers. Improvement for next year rotas to be emailed ahead of the event. Need more help setting up / taking down.</p> <p>KS2 play went very well. School had no issues – children really enjoyed themselves.</p> <p>Summer social – weather unhelpful. Change of time after school seemed to go well, albeit hard to discern whether the weather put off people.</p> <p><b>Financial Report</b></p> <p>Opened the year with health balanced (£5065.86) but most had been allocated.</p> <p>MUGA a direct beneficiary of the funds raised – going towards the tarmac base.</p> <p>Opened year with £3678.51</p> <ul style="list-style-type: none"><li>- £400 agreed for class trips</li><li>- FOBS owe school for tea towels (£312.7)</li><li>- FOBS owe for end of year books (£55.64)</li></ul>

	<p>Year on year fund raising matches last year</p> <p><b>Action:</b> Rachael to forward contact details for School and FOBS for Cliff Bacon to audit accounts.</p>
<p>3.</p>	<p><b>ELECTION OF COMMITTEE MEMBERS &amp; Coordinators</b></p> <p>Chairman – Donna Goring Proposed by Suzi Duxbury seconded by Sam Read</p> <p>Vice Chair – Sam Read Proposed by Donna Goring, seconded by Suzi Duxbury</p> <p>Treasurer – Suzi Duxbury Proposed by Sam Read, seconded Maris Hodge</p> <p>Secretary – Rachael Barratt Proposed by Fiona Allett, seconded by Donna Goring</p> <p>School Group coordinators (by class) Leopards – Sharron Woodward Pumas – Kasia Doran Tigers – Fiona Allett Lions – Ella Rowe</p> <p>Spinney – Clare Watson</p> <p>Second hand uniform – Rebecca Bradshaw <b>Action:</b> Suzi to handover uniform and details for uniform to Rebecca</p> <p><b>Close of AGM @ 1934</b></p>
<p>4.</p>	<p><b>2015/2016 Planning</b></p> <p><b>School Requirements</b></p> <p>Mr Clarke advised that single priority – the modification of current After School Club room into a Hall for suitable for lunch times and PE classes.</p> <p>Lincolnshire County Council have been approached and their estimate for the work started at £25k through to £40k. Based on these figures there is a shortfall of £10k for the project. The school has approached 'Food for Schools' for grant to meet this shortfall. Should the grant fail the school is committed to proceed with the project using in house skills nad competitive quotation process.</p> <p>Meeting discussed various ideas for fundraising but all agree that we should make this a flagship fundraising project – with maximum profile. There needs to be high visibility of the project with defined logo and slogan and progress totaliser. The feeling was that the project should be launched at first opportunity available to present to all parents – this would be the launch of The National Curriculum in the October</p> <p><b>Action:</b> Mr Clarke to organise for a logo and slogan for the new hall to be created by the pupils. Both to be simple, striking and easily reproducible.</p> <p><b>Action:</b> Mr Clarke to ask pupils to provide sentence / video answering 'what would a new hall mean for you'</p> <p>Results of this work to be presented and the fundraising project to be launched at Curriculum</p>

meet 22 October.

**Action:** Kasia to contact Stamford Mercury contact to cover launch

**Action:** Rachael to create a totaliser for the school gate / yard incorporating the logo so illustrate progress.

It was suggested sending a 'Just giving' text to all parents on launch day for school hall.

**5. Events / Fundraising Diary**

<b>Event</b>	<b>Date</b>	<b>Lead/Owners</b>	<b>Needs....</b>
Halloween Disco	22 October	Donna & Sam	Rota of helpers
Spinney Dressing Day	28 <sup>th</sup> November	Clare	Rota of helpers
Bonfire Night @ Castle Bytham	Assuming 7 Nov	Donna & Sam	Finger lights / glow in dark face paint/ glow sticks Rota of helper <b>Action:</b> Rachael check date and whether lighting available from CBMF
Nativity	8 / 9 Dec	Donna & Sam	Rota of helpers Cakes
Carol Concert	15 Dec	Donna & Sam	Rota of helpers
Valentine Disco	? <b>Action:</b> Donna & Sam set date	Donna & Sam	Rota of helpers
Mothers Day	? <b>Action:</b> Suzi & Victoria set date	Suzi & Victoria	Chocolates / Flowers – have shop within school
Easter	? <b>Action:</b> Eleanor & Rebecca set date	Eleanor & Rebecca	Run an easter egg scene competition with nominal entry
May Fair	? <b>Action:</b> Donna set date	Donna & Sam	Need alternative to climbing wall as no revenue to school Further suggestions – 'funny photo booth', face painting/ tattoos
Fathers Day	? <b>Action:</b> Sharron W & Maris to set date	Sharron W & Maris	Use same model as mother's day with variety of offerings (chilli plants) for children to buy
Dog Show	? <b>Action:</b> Sharon L & Fiona to set date	Sharon L & Fiona	Due to cancellation, many prizes in stock.
Midsummer Fair	19 <sup>th</sup> June?	Rachael	<b>Action:</b> Rachael to confirm date and liaise with BMF for inclusion in 'festival' Saturday night and on field on Sunday. Suggestions tattoos, face painting, car parking
Sports Day	Request to be later in term (july)	?	Can photographs of pupils be available on line for purchase?
Carol Singing	?	Ella	<b>Action:</b> Ella to request for School Choir to sing at Morrisons Stamford
Easy Fundraising	On going	<b>Action:</b> Class Leaders Kasia / Ella / Sharron	

		W / Fiona to communicate to parents and encourage use	
Bags for School			Need to review provider. Existing stock in Jane Kings barn and to be collected Next collection to be post CB jumble sale (7Nov) Jane offered for bags to be store on-going basis once barn emptied – needs to be communicated to school
Bag Pack	?	Jemma	<b>Action</b> Jemma to confirm date from Morrison's
Christmas Fayre	5 <sup>th</sup> Dec 9-12	Donna	
Pamper Night	Late January / feb	Rachael	
Sponsorship			Can we get local businesses to sponsor the new build through donations?

**\*\*\*Note: Owners of events/fundraising dates do not have to follow same as previous years, all new ideas welcome.\*\*\***

6.

#### **AOB**

#### **Milkshake helpers**

We need more helpers for milkshake/ hot chocolate duty. Only requires 1 hour (10-11am~) on a Friday.

**Action:** School Group Co-ordinators to ask for volunteers from respective class parents. Names and contact details to Sharron W

**Action:** Rachael: Communication of FOBS minutes and existence of FOBS Facebook page to be issued through parentmail.

#### **Lost Property**

Number of items of clothing and footwear have gone missing already.

**Action:** Rachael to request Jane issue a parent text / Facebook message to request all clothing is labelled and to check that you have the right clothes on the right child.

7.

#### **Date next meeting**

**November 4<sup>th</sup> 7pm @ School**