

Friends of The Bythams County Primary School (FOBS)



Minutes of the Meeting – November 2015

Meeting Date: Wednesday, 4th November at 7.00 pm, The Bythams School

<p>1.</p>	<p>Welcome/Apologies</p> <p>Fiona, Sharon L, Donna, Sharon W, Suzi, Kasia, Maris, Sarah H, Rachael, Sam R</p> <p>Apologies: Koleh, Jemma, Ella, Eleanor, Clare W, Victoria</p>
<p>2.</p>	<p>Update actions / outstanding actions</p> <p>Suzi has handed over second hand uniform to Rebecca. Need to check what contact details to use for Rebecca on website.</p> <p>Action: Rachael to confirm with Rebecca.</p> <p>Kasia has contacted Mercury regarding coverage of the launch of the 'Bythams Big Build'. Reporter happy to do so and when event launched Kasia will be in contact.</p> <p>Jemma – has contacted Morrisons about a possible bag pack, no response as yet. Jemma asks whether we should contact Sainburys in Stamford? Agree yes.</p> <p>Action: Jemma to contact Stamford Sainsburys about a bag pack – and will update with</p> <p>Milkshake rota is now on website</p> <p>Action: Class Co-ordinators to brief parents and seek additional volunteers from each year group</p>
<p>3.</p>	<p>Review events</p> <p>Halloween Disco</p> <ul style="list-style-type: none"> - Made £305. Hot dogs a great success. - Along with sweets and crisps - (More hot dogs and sweets next time) - Plenty of helpers - brilliant – thank you! - Need to prevent children going outside (Mr Clarke !!!) <p>Bags to School</p> <p>£416 raised from Bags to School from last collection.</p> <p>Bags can be continually brought in, parties should advise Jane, who will store.</p> <p>Meeting reviewed two main providers, Ecokids and Bags to School and decided to go with Ecokids for next two collections.</p> <p>Action: Donna to advise Jane of decision of company using.</p>
<p>4.</p>	<p>Treasurer's report</p> <p>We have raised £721 school term to date, though expenses need to be submitted</p> <p>Action: All – any expenses from events to be submitted to Suzi</p>

5.

Event Planning

Bonfire Night (8th November, Castle Bytham)

- Donna has order 10" glo-sticks, finger lights, bunny ears and sweets
- Sharron has source glow paint
- FOBS will be selling glo – products, facepainting & sweets

Action: Rachael Donna to confirm/email with Peter FOBS pitch, offering / lighting

Action: Need support setting up (4pm). Donna / Sharon L / Sharon W / Suzi / Rachael
Need people to man stand during event and be wandering salespersons– Donna, Sharon L, Need additional 2 from 5pm
Need helpers to take down

Action: Rachael request Parent mail for help

Christmas Fayre (21st November, School)

- Aiming to use 2 classrooms, making 1 a Santa grotto
- Fundraising by FOBS: Santa's Milk – bottle, straw and bell suggest £4.50, Refreshments: Mince pies, Mulled Wine, Hot chocolate & cakes, Reindeer Food

Action: Kasia to ask Darren Gray to be Santa for fayre 1-4pm

Action: Require Reindeer food, Donna to ask Sarah H

Action: Kasia to buy Santa presents – aim for 100 presents, Grouped: 0-3 (unisex), Over 3 Boy / Girl choices

Action: Rachael to ask for Jane to issue parent mail/text for cake donations.

Action: Helpers for teas coffee serving (Kasia offered), Santa's sexy helper (Victoria (outfit assumed)), Sharon W, Fiona, Rachael / Maris (after 2pm). Rachael to sort and circulate a rota.

Stalls – currently have 6 stalls. Katherine co-ordinating all stalls. Forward all enquiries to Katherine

Tree Dressing Day (28th November, The Spinney)

Clare W & Hannah to be there throughout the event

Need helpers for teas, coffees, hot chocolate, hot dogs

Idea of a Spinney Fun Run raised, FOBS fully support with suggestion that a start time is set and advertised – Clare leading.

Action: Donations of cakes & helpers, Rachael to request a parent text for cakes / helpers

Action: Clare to sort rota of helpers (Fiona, Sharon L, Sharon W, Suzi, Clare, Donna offered)

Action: Clare promote time and format for run

Nativity Plays (8 /9 Dec, Castle Bytham Village Hall)

Need times confirming

Action: Donna to confirm performance times with Jane

Action: Parent mail near time for cakes, helpers

Helped offered for Tues by Rachael, Suzi, Sharon W (daytime)

For Wed by Sharon W, Maris (evening)

Action: Donna / Rachael to compile rota of helpers

Carol Concert (15 Dec, 6.30pm Little Bytham Church, 6pm)

Recommend Baked potatoes (no chilli) Cheese and beans only
Hot dogs

	<p>Cake, Teas and coffee Action: Need helpers and donations. Rachel to request parent text.</p> <ul style="list-style-type: none"> - Valentine Disco - to be discussed at next meeting - Mother's Day (Suzi & Victoria) – to be discussed at next meeting
<p>6.</p>	<p>AOB</p> <p>FOBS Shed An email has been circulated around CB requesting a shed, no responses as yet. CBMF have responding that they would be willing to make a donation. Donna has spoken with Mrs Lovesey about approaching the DIY companies / businesses directly. Action: Sarah H to draft a letter for issue to Homebase, Stamford, Jackson, B&Q grantham & Peterborough, Branch Brothers, Jewsons, Travis Perkins explaining situation and requesting dntaion of or contribution to new Shed.</p> <p>Big Build - Logo and Slogan 'Bythams Big Build' has been selected by the school. Suzi has requested information from a supplier for manufacture of a weatherproof totaliser for school gate.</p> <p>CBMF – FOBS liaising with Bythams Music Festival to be incorporated into Festival plans and taking lead on children's offering ie face painting, tattoos,</p> <p>Trustees – Suzi to register with trustees with charities commission: Maris (existing), Donna (new), Sam (new), Clare (existing), Rachael (new) to be listed as Trustees</p> <p>For discussion at next meeting: Providing refreshments at Parents evenings</p>
<p>-</p>	<p>Date of next meeting – 13th January 7pm @ School</p>