



Midday Supervisor Vacancy

Salary: Grade 2 SCP 3 £22,366 pro rata term-time only.

The post is for 6 hours and 40 minutes per week (term time only), 11.50pm-1.10pm Monday-Friday. Part-time applications will also be considered.

The Bythams Primary School is looking for an enthusiastic and reliable Midday Supervisor to join our busy lunchtime staff team.

Duties may include serving food, supervising groups of children and encouraging them to eat their lunch and to play happily and safely both inside and outdoors.

The successful candidate will have patience when dealing with children and be able to work as part of a team.

Purpose of Job:

- To be responsible to the Head Teacher, through the line manager, or other designated person, for the supervision of children during the midday break.

Responsible to

- The Head Teacher

Relationships

- The post holder will have contact with Head Teacher, school employees and pupils
- there may be occasional contact with visitors to the school.

Key Tasks

- Serving food – Level 1 Food Hygiene Course, when required
- Supervise children during the meal, in the playground, classrooms, corridors, cloakrooms, toilets, etc and escort children between premises where necessary.
- Where applicable may also be required to prepare rooms for dining, including setting out tables and chairs or desks covers, as appropriate.
- Distribute meals and serve water where required.
- Clear tables and collect rubbish, wash and stack away tables, chairs, water jugs and covers and clean the dining area as required.

Knowledge and Skills

- No formal qualifications required. Demonstrable experience of appropriate interaction with children.



If you would like to know more about the role please contact the school office on 01780 410275. Application Forms are available from our school website <https://www.bythams-school.co.uk/index.html>.

Visits to the school are warmly welcomed.

Closing Date: Friday 24th May 2024

Interview Date: Week commencing 3rd June

Start date: Dependant upon completion of DBS and reference checks

Disclosure:

All shortlisted candidates will need to verify their eligibility to work in the UK at interview.

Commitment to safeguarding

The Bythams Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff, volunteers and trustees to share this commitment.

Our recruitment process follows the keeping children safe in education guidance.

Offers of employment may be subject to the following checks (where relevant):

- childcare disqualification
- Disclosure and Barring Service (DBS) - Enhanced
- medical
- online and social media
- prohibition from teaching
- right to work
- satisfactory references
- suitability to work with children

You must tell us about any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.